

Policy Type	Policy Title
Executive Limitation	External Environment
Policy EL # 2E	Date of Board Approval:
	October 2006
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	October 2006

2E. External Environment

The Chief Executive Officer shall not allow inappropriate tendering processes for purchases of significant value. The exception to this policy shall be those products or services procured through the Provincial Purchasing Programs (Regional Health Authorities of Manitoba Purchasing Program & Winnipeg RHA Logistic Services).

A quotation shall be defined as a written documentation of the price obtained. The written documentation can be a published price list, notes from a telephone conversation with the vendor, or a written quote from the vendor.

The Chief Executive Officer shall not:

1. Fail to ensure normally prudent protection against Conflict of Interest.
2. Fail to ensure tendering and selection is competitive, taking into account price, quality, delivery and installation, warrantee, and Interlake/Manitoban/Canadian preference, unless superceded by the federal "Agreement on Internal Trade".
3. Fail to ensure a minimum of two recorded quotations for purchases between \$250 and \$1,999.
4. Fail to ensure a minimum of three recorded quotations for purchases greater than \$2,000.
5. Fail to ensure electronic public tender for purchases in excess of \$100,000 or construction projects greater than \$250,000.
6. Fail to ensure declaration of single source purchases when written quotations are required.
7. Fail to ensure that the cumulative value of multi year commitment is applied within this policy.