

Policy Type	Policy Title
Executive Limitation	Communication and Counsel to the Board
Policy EL # 2H	Date of Board Approval:
	September 2002
	Date of Revisions:

2H. Communication and Counsel to the Board

The Chief Executive Officer shall not permit the Board to be uninformed or unsupported in its work.

The Chief Executive Officer shall not:

1. Fail to submit monitoring data required by the Board (referenced in Governance Manual), that is timely, accurate and understandable.
2. Fail to ensure the Board is aware of relevant trends, significant legal issues, anticipated adverse media attention and significant external and internal changes, particularly changes in the assumptions or facts upon which any Board policy has been established.
3. Fail to ensure the Board is advised if, in the Chief Executive Officer’s opinion, the Board is not in compliance with its own policies on “Governance Process” or “Board/Chief Executive Officer” relationships, particularly in the event Board behaviour is detrimental to the work relationship between the Board and the Chief Executive Officer.
4. Present information in a manner that is not precise or easily understandable.
5. Fail to deal with the Board as a whole, except when:
 - fulfilling individual requests for information, or
 - responding to officers or committees duly charged by the Board, or
 - briefing and advising senior officers (Chair & Vice Chair) between meetings of the Board.
6. Fail to report in a timely manner any actual or anticipated non-compliance with any “Ends” or “Executive Limitations” policies of the Board.
7. Fail to ensure a mechanism is in place for official Board, officer or committee communications.
8. Fail to marshal for the Board as many staff and external points of views, issues and options as needed for fully informed Board choices.