

<b>Policy Type</b>	<b>Policy Title</b>
Governance Process	Policy Approval Process
<b>Policy GP # 2G</b>	<b>Date of Board Approval:</b>
	<b>September 2002</b>
	<b>Date of Revisions:</b>
	September 18, 2003
	February 16, 2006

**2G. Policy Approval Process**

The Board shall ensure a consistent procedure for the adoption of new Board Policies or the amendment of existing policies.

1. A new policy(s) or an amendment(s) to an existing policy(s) shall be introduced to the Board in writing as a Notice of Intent. The new policy(s) or amendment(s) shall be provided to the Board in written format.
2. The Board shall deal with a new policy(s) or an amendment(s) to an existing policy(s) within 31 days following the Notice of Intent.
3. A new policy(s) or an amendment(s) to an existing policy(s) requires approval of a simple majority of the Board.
4. Board policies shall be reviewed over a three year cycle and revised as required.
5. The Board shall review the EL Policies as per the Monitoring Report Schedule.