



Provider Advisory Council

One Provider Advisory Council (PAC) has been formed within the Interlake Region. The PAC provides a forum through which health services providers can participate in the development, implementation and evaluation of health services/programs within the Interlake Region.

The Provider Advisory Council will have a maximum of fifteen members appointed by the Interlake Regional Health Authority Board. Membership will be multidisciplinary and geographically representative of the region.

Provider Advisory Council Membership

- ❖ Jay Adam, Chair, Operations Manager
- ❖ Irene Danielson, Emergency Medical Technician / Activities Director
- ❖ Brenda Law, Home Care Resource Coordinator / Health Care Aide
- ❖ Maritta Sinisalo, Continuing Care Case Coordinator
- ❖ Darlene Springer, Home Care Attendant



Provider Advisory Council Terms of Reference

Purpose

The Provider Advisory Council (PAC) provides a forum through which health service providers can participate in the development, implementation and evaluation of health service planning and delivery in the Interlake region. The purpose of the Council is:

- To provide multi-disciplinary consultation and advice to the IRHA Board and CEO on matters having an impact upon the delivery of health services.
- To review and advise on issues as requested by the IRHA Board of Directors.
- To provide input regarding ideas and suggestions on the quality of healthcare within the Interlake region to the Board and CEO.

Council

There shall be one Provider Advisory Council in the Interlake region. Sub-committees of the Council may be established as required to deal with special projects or issues.

Membership

The Provider Advisory Council will be a multi-disciplinary group which may include, but is not limited to, physicians, community and facility-based nurses, physiotherapists, occupational therapists, nutritionists, pharmacists, home care workers, ambulance personnel, diagnostic technologists, health educators, support staff, etc.

The Provider Advisory Council shall have a maximum of fifteen (15) members.

Definition of Health Service Provider

A health services provider is defined as the following:

- A duly qualified health practitioner who provides service in the region and receives funding or payment from the Interlake Regional Health Authority (IRHA) or Manitoba Health.
- Any other person who is employed by the Interlake Regional Health Authority (IRHA), or health services agency that receives funding from the IRHA and /or Manitoba Health.

Exclusions

The following individuals are not eligible for membership:

- IRHA management staff (Chief Executive Officer, Vice Presidents, District Directors, Clinical Service Managers, Program Managers)

Appointment Process

The IRHA will circulate terms of reference and applications forms to all health facilities and community based work sites in the Interlake region. The same will be available at the corporate office located in Stonewall. All applications must be accompanied by three (3) signatures of support.

The IRHA Board of Directors will review all applications and make selections to ensure membership is multi-disciplinary, geographically dispersed and representative of facility and community based providers.

Terms of Appointment

Each member will be appointed for a three (3) year term, with a maximum of two (2) consecutive terms. Any mid-term vacancies will also be filled by appointment by the IRHA Board, which will be selected from previous applications received or will seek further nominations, if necessary, to maintain a representative balance as described under the "Appointment Process".

Provider Advisory Council Officers

The Provider Advisory Council shall elect on an annual basis a Chairperson and Vice Chairperson/Secretary from among its membership.

Reporting Relationship/Communications

The Provider Advisory Council shall report to the IRHA Board. All communications between the PAC and the IRHA Board will be through their respective chairperson or their designates, or Board and management liaison. All written communications will be copied to the Chief Executive Officer of the IRHA.

Role of Board Liaison

- Members are to report to PAC as instructed by the Board.
- Members shall report to the Board on items deemed significant, raise items as requested by the PAC and report back to the PAC.

Meetings

There will be a minimum of four (4) PAC meetings annually. Minutes will be recorded at all meetings and copies of the minutes will be forwarded to the IRHA office in Stonewall for distribution to the Board of Directors and senior management.

Quorum

A quorum shall be a simple majority of members.

Administrative Support

A member of the senior management team will act as a liaison between the IRHA and the PAC.

Remuneration/Reimbursement

Membership on the Provider Advisory Council is voluntary and as such members will not receive remuneration from the IRHA for their time or participation.

Reasonable out-of-pocket expenses will be recoverable in accordance with expense guidelines established by the IRHA.